



20 August 2024

[Redacted]

Dear [Redacted]

Thank you for your request made under the Official Information Act 1982 (OIA), received on 26 July 2024. You requested the following:

- 1. A list of all job titles of staff members who have access to a credit card assigned to them or their job. If there are multiple staff members with the same job title who have access to a credit card, please indicate how many staff members hold that title.*
- 2. The number of credit cards that are shared among multiple staff members. For each shared credit card, please provide a list of the staff members who have access to it.*

Question 1

Inland Revenue issues credit cards to employees based on business need rather than the role a person has.

Please see the attached **Appendix A**, which lists the number of Inland Revenue employees who are cardholders, alongside their job titles.

Question 2

In response to question 2, credit cards that are issued are the responsibility of the individual cardholder and should not be shared across individuals or groups of people. We are not aware of any credit cards that are shared by multiple employees, and would not advise employees to do so.

Publishing of OIA response

We intend to publish our response to your request on Inland Revenue’s website (www.ird.govt.nz) as this information may be of interest to other members of the public. This letter, with your personal details removed, may be published in its entirety. Publishing responses increases the availability of information to the public and is consistent with the OIA's purpose of enabling more effective participation in the making and administration of laws and policies and promoting the accountability of officials.

Thank you for your request.

Yours sincerely



Juliet Glass

Service Leader, Commercial Services & Strategic Portfolio

Appendix A: Number of Inland Revenue Employee Cardholders by Role

Role Title	Number of Cardholders
Analyst	3
Business Support	40
Community Compliance Officer	1
Customer Compliance Specialist	1
Customer Segment Leader	6
Customer Service Officer	3
Deputy Commissioner	6
Domain Lead	19
Domain Principal	11
Domain Specialist	10
Enterprise Leader	4
External Relationship Manager	6
Group Lead	17
Intelligence & Insight Specialist	10
Intelligence Leader	3
Management Support	5
Policy Director	4
Policy Lead	3
Programme Lead	1
Service Leader	9
Service Owner	8
Solicitor	10
Strategic Advisor	4
Strategy Specialist	1
Team Lead	13
Technical Lead	6
Technical Specialist	3
Technology Specialist	1
Workplace Support	11
Total	219