



9 February 2024

Dear [REDACTED]

Thank you for your request made under the Official Information Act 1982 (OIA), received on 21 December 2023. You requested:

How many people do you have in the following roles

Programme Directors Programme Managers Project Managers Programme or Project Coordinators Business Analysts Change Managers Change Analysts Communications and/or Stakeholder Engagement Managers (include and any variants by including lead, senior, junior, etc.)

Of these numbers how many are contractors, consultants, employees (or fixed term) by role.

Information being released

Our job titles are slightly different to the job titles in your request. Table 1 explains how we have interpreted your request against Inland Revenue's job titles. Table 2 provides the information requested, based on job title (including any variants), broken down by role and employment type.

Inland Revenue's workforce management principles allow leaders to make appropriate resourcing choices based on workforce plans, funding and the nature of work to be done. This means leaders can choose from permanent employment, internal secondments, fixed-term employment or contractors when a workforce need arises, with a preference for permanent recruitment when the work and funding are enduring.

In the context of your request, this may mean that we do not have the information for some people doing work that could be considered part of the roles you have requested. For example:

1. We may have some people in permanent roles with a different job title who are working in a networked team, undertaking tasks that would be considered part of a role like this. For example, a Business Support may be providing some project coordination, and some of our Analysts (not captured in the table here) may be doing some change analysis.

2. Alternatively, we may have a contract with an external organisation, which is providing the types of services listed below. In this case, our contract is with the external organisation, not the individual, and the person does not have an established position with us.

Table 1: Job titles requested and provided

Job title in request	Corresponding Inland Revenue job title
Programme Director	Project Programme Director
Programme Manager	Programme Lead
Project Manager	Project Manager and Project Team Leader
Programme or Project Coordinator	Project Coordinator
Business Analyst	N/A
Change Manager	Change Analyst Level 2
Change Analyst	Change Analyst Level 1
Communications / Stakeholder Engagement Manager	Communications Lead

Table 2: How many in each role and job type

Job title	Contractor (agency)	Contractor (direct)	Fixed term	Permanent	Total
Change Analyst (L1)				7	7
Change Analyst (L2)				17	17
Programme Lead				1	1
Project Coordinator		1		1	2
No Project Manager	1	2	1	3	7
Project Programme Director		1		1	2
Project Team Leader	5		1	2	8
Communications Lead	1			2	3
Grand total	7	4	2	34	47

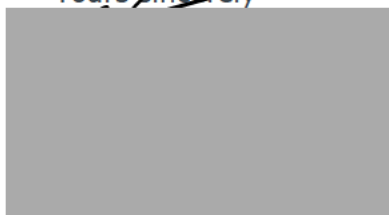
Publishing of OIA response

We intend to publish our response to your request on Inland Revenue's website (www.ird.govt.nz) as this information may be of interest to other members of the public. This letter, with your personal details removed, will be published in its entirety.

Publishing responses increases the availability of information to the public and is consistent with the OIA's purpose of enabling more effective participation in the making and administration of laws and policies, and promoting the accountability of officials.

Thank you for your request.

Yours sincerely



Erina Clayton

Enterprise Leader, People & Workplace Services